

JOB DESCRIPTION

K-5 Instructional Coach

Urban Academy of Greater Pittsburgh Charter School

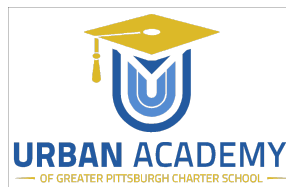
TITLE: K-5 Instructional Coach

REPORTS TO: Chief Academic Officer / Principal

JOB FUNCTION: The K-5 Instructional Coach will play a crucial role in enhancing the professional growth of our faculty. The coach will primarily focus on improving instructional practices, fostering a culture of continuous improvement, and contributing to the overall success of our students. The coach will also collaborate with teachers, leadership, and other school personnel to provide targeted coaching, professional development, and resources that align with Urban Academy's mission and vision.

DUTIES and RESPONSIBILITIES

- Model effective teaching strategies and assist teachers in implementing evidence-based methods.
- Work closely with teachers to identify areas for individual professional growth and development.
- Collaborate with teachers and grade-level teams to design and implement effective instructional strategies aligned with curriculum standards and best practices.
- Provide ongoing support, feedback, and resources to help teachers refine their instructional techniques and address student learning needs.
- Analyze student data, including standardized test scores, formative assessments, and classroom observations, to identify trends and areas for improvement.
- Assist teachers in interpreting assessment data and using it to inform instructional planning and differentiation strategies.
- Identify learning concerns for individual students and groups, providing instructional support tailored to their needs.
- Facilitate internally and identify external professional development workshops, seminars, and training sessions focused on research-based instructional strategies, classroom management techniques, and effective assessment practices.
- Stay current on educational research, trends, and innovations in teaching and learning, and share relevant information and resources with staff.
- Provide individualized coaching and mentoring to teachers, modeling effective instructional techniques and strategies.
- Collaborate with administration and the Instructional Leadership Team to facilitate training sessions for teachers and additional instructional staff.



- Collaborate with teachers to plan and implement differentiated lessons, incorporating varied techniques and best practices.
- Support the development of Professional Learning Communities (PLCs) to encourage collaboration and reflective practice.
- Monitor and document teachers' instructional and assessment progress, particularly new faculty and current educators with identified needs.
- Well versed in navigating and utilization of our current Student Information System, PowerSchool
- Collaborate with the Instructional Leadership Team to review and revise curriculum documents, pacing guides, and instructional materials to ensure alignment with state standards and instructional goals.
- Support teachers in implementing new curriculum initiatives, instructional programs, and educational technologies effectively.
- Complete additional responsibilities as assigned by the principal or their designee.

KNOWLEDGE, SKILLS and ABILITIES

- Exhibits outstanding organization and time management skills for managing a large workload.
- Strong understanding of PA Core Standards across content areas
- Strong understanding of instructional strategies, classroom management, and assessment practices.
- Excellent communication, interpersonal, and collaboration skills.
- Data analysis, differentiation, and problem-solving abilities
- Proficient technological abilities (ie. Google Suite, Zoom, Microsoft Office, Canva, etc.)
- Ability to provide targeted and constructive feedback to support teacher growth.
- Commitment to ongoing professional development and continuous learning.

EDUCATION and EXPERIENCE

In order to work as a K-5 Instructional Coach, an individual must possess a Bachelor's degree (Master's degree preferred) in education from an accredited college or university coupled with 5+ years of strong classroom experience.

URBAN ACADEMY STATEMENT

Urban Academy will be a POWER model for primary education, and an unprecedented combination of academic excellence, cultural energy, and broad access.

SALARY

Salary starts at \$56,000 annually.