



2022-2023 Student Application Process

I. SUBMIT APPLICATION

Enrollment Applications can be completed online at urbanacademypgh.org. If you have any questions you can reach our Admissions Coordinator Ms. Clay'Ce White at 412.361.1008 ext. 242 or by email at cwhite@urbanacademypgh.org.

II. IF YOU HAVE APPLIED DURING OPEN LOTTERY (OCTOBER 18TH THROUGH March 11TH)

- i. The lottery will be conducted on March 10, 2022 during our monthly Board Meeting.
- ii. You will receive electronic notice of whether your scholar has been accepted or will be placed on our waiting list on March 14, 2022.
- iii. If your scholar was selected via lottery, you will be contacted with instructions on how to complete enrollment.
- iv. There will be a new student open house in May (further detail to follow).
- v. There will be a mandatory school orientation in August (further detail to follow).
- vi. Sibling preference and PPS residency will be given during all lottery application periods.

III. IF YOU APPLY AFTER March 9th.

- i. Your student will automatically be placed on the Urban Academy waiting list
- ii. If an opening becomes available you will be contacted immediately
- iii. If you are contacted regarding available space, a 36 hour response time will be granted

PLEASE NOTE

- ❖ IF YOUR SCHOLAR HAS NOT SECURED A SPACE AT URBAN ACADEMY, THEY MUST REAPPLY EVERY YEAR
- ❖ KINDERGARTEN STUDENTS MUST MEET THE STARTING AGE REQUIREMENT AS DICTATED BY THE RESPECTIVE SCHOOL DISTRICT (PPS STUDENTS MUST BE 5 BY SEPTEMBER 30)
- ❖ SIBLING PREFERENCE WILL ONLY BE GRANTED TO FAMILIES THAT ALREADY HAVE A CHILD(REN) THAT ARE CURRENTLY ATTENDING AND WHO APPLY DURING THE LOTTERY TIME PERIOD

FOR MORE INFORMATION ON ENROLLMENT PLEASE CONTACT:

MS. CLAY'CE WHITE
ADMISSIONS COORDINATOR
412.361.1008 EXT 242
CWHITE@URBANACADEMYPGH.ORG